



Queen Eleanor's Church of England Junior School
*An Academy in the Good Shepherd Trust**
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Headteacher: Roger Blackburn

8th December 2017

Class 4E

Dear Parents/Carers,

I am writing to you today to inform you that Mrs Ellery will not be at school for the rest of the term as she has been called to do jury service. We had hoped that she would be able to postpone but unfortunately this has not been possible.

Class 4E will be covered by a supply teacher and we will endeavour to ensure continuity of teaching staff as much as possible.

If you have any questions or concerns then please do get in touch.

Many thanks for your ongoing support

Roger Blackburn
Headteacher
Queen Eleanor's CofE (Aided) Junior School
An Academy in the Good Shepherd Trust

www.queen-eleanors.surrey.sch.uk