



Queen Eleanor's Church of England Junior School
*An Academy in the Good Shepherd Trust**
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Headteacher: Roger Blackburn

9th January 2018

UPDATE ON 5S STAFFING

Dear Parents & Carers

I am writing to you today to let you know that sadly Mr Walker will not be fit enough to return to work this week. We are hoping he will be well enough to come back to work next Tuesday (16th January 2018) but he may also need a phased return, meaning he is unlikely to be teaching full time in 5S until the following week.

We have now put in place two of our experienced supply teachers to work with 5S in the short term. Mr Oliver Trestain (who has been teaching 5S since last week) will continue to take the class on Mondays and Tuesdays. Mrs Caroline Gaylor (who has taught 5S already in the Autumn term and in Year 4) will teach Wednesday, Thursday & Friday. This is a temporary arrangement but we will retain these two teachers should Mr Walker not return on 16th January 2018.

It is always a difficult situation when a member of staff has been away for such a long period of time, but let me assure you that the other teachers in Year 5 have worked tirelessly to support first Mrs Comerford and now Mr Trestain and Mrs Gaylor. The children's learning is on track with the other classes in Year 5 and the Senior Leadership Team and I are monitoring the situation very closely.

In terms of the postponed Parents' Evening, we will re-schedule that for as soon as Mr Walker is back.

If you have any questions about the above, please let me know.

Yours sincerely

Roger Blackburn
Headteacher

www.queen-eleanors.surrey.sch.uk