



Queen Eleanor's Church of England Junior School

Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD

Headteacher: Roger Blackburn

Deputy Headteacher: Paul Day

Tel: 01483 561323

Fax: 01483 303984

e-mail: office@queen-eleanors.surrey.sch.uk

Cover for 4B until the end of term

Dear Parents,

Please accept my apologies for the lateness of this letter, but we have only just been able to finalise the cover for 4B from now until the end of the term. Below is a calendar with the names of the teachers covering the class. As I explained on the afternoon of the parents evening, we are only going to cover 4B with adults the children already know. We are very lucky to have Mrs Jones for any days remaining and that will really help us with continuity. The children are used to her now and she is liaising really well with the other teachers taking 4B.

Date	Teacher Covering
15/11/2011	Mrs Jones
16/11/2011	Mr Blackburn
17/11/2011	Mrs Jones
18/11/2011	Mrs Jones
21/11/2011	Mrs Jones
22/11/2011	Mrs Jones
23/11/2011	Mr Blackburn
24/11/2011	Mrs Curtin
25/11/2011	Mrs Curtin – Day of Difference
28/11/2011	Mrs Roche
29/11/2011	Mrs Roche
30/11/2011	Mr Blackburn
1/12/2011	Mrs Curtin
2/12/2011	Mrs Curtin
5/12/2011	Mrs Jones
6/12/2011	Mrs Jones
7/12/2011	Mr Blackburn
8/12/2011	Mrs Curtin
9/12/2011	Mrs Curtin
12/12/2011	Mrs Roche
13/12/2011	Mrs Roche
14/12/2011	Mr Blackburn
15/12/2011	Mrs Curtin
16/12/2011	Mrs Curtin
19/12/2011	Mrs Roche
20/12/2011	Mrs Roche

If you have any queries about your child or about homework or reading, please pop in and see the teacher at the end of the day. You can also call the school office to speak to the teacher directly.

Many thanks for your cooperation

Roger Blackburn
Headteacher