



Queen Eleanor's Church of England Junior School

Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD

Headteacher: Roger Blackburn

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Year 3 Sleepover – Thursday 28th and Friday 29th June 2012

Dear Parents,

We are very excited to write to you regarding our Summer term sleepover. This term we are extending the sleepover to two nights: Thursday 28th June & Friday 29th June 2012. Children will therefore be picked up on Saturday morning, we anticipate that they will be ready to collect at 8.30am.

As in the Autumn term, children will need to come to school on Thursday 28th June in school uniform with everything they need packed up (please see kit list below). We suggest that your child is with you when you pack their bag so that they know what to bring home with them! You may like to attach a list inside their bag to help them with this. Please ensure EVERYTHING is clearly labelled with your child's name. They will be wearing school uniform during the day on Thursday and Friday but may wear their own clothes after school.

If they attend a QE after school club they will attend their club as usual and re-join Year 3 when they are finished. The children will take part in a series of teambuilding games and activities as a whole year group during the sleepover.

To make the evenings run more smoothly we would like to recommend that all children have a hot school dinner during the day on Thursday and Friday, we will then provide a supper of sandwiches, fruit, crisps and snack bars each evening. If you do not want your child to have a school dinner on either the Thursday or Friday, please be aware that they will not get a cooked meal on either day. We will also ensure that the children DO NOT order baguettes for their school lunch.

If your child already has school dinners you do not need to change any arrangements. However, if your child usually eats a packed lunch we would kindly ask you to pay a fee of £4 to cover the cost of their school dinner for Thursday and Friday. If supplying your child with packed lunches, please bring Friday's packed lunch to the office on Friday morning any time after 8.30am (but before 12.10pm!).

The cost of the school dinner is the only cost implication connected with the sleepover, we will provide all other meals from the school budget. If you do have any questions or concerns please speak to your child's class teacher, we will make every effort to accommodate your child's needs.

Please complete the parental consent form/permission slip attached and return to school by Monday 18th June.

We would really like all the Year 3 children to enjoy this celebration of their first year at QE.

Kit List

Change of clothes

Trainers

Sleeping bag and pillow (and possibly a roll mat for comfort)

Pyjamas and slippers

Toothbrush and toothpaste

Soap, flannel and small towel

Torch

Cuddly toy

Kind regards,

Tom Collins & Alice Lorenz



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YEAR 3 SLEEPOVER

Thursday 28th and Friday 29th June 2012

Please would you kindly complete this form and the parental consent form as soon as possible and return it to school no later than **Monday 18th June**, so that we may compile the information we need prior the sleepover. If you need more space for your answers, continue on the back page or on a separate sheet of paper.

Child's Full Name:	Class:	Home Telephone Number:
Date of Birth:	Place of Birth:	
Home address:		
Name & Address of Parent/Guardian and where can be contacted in an emergency during the visit:		
Emergency Contact Telephone Numbers: DAY EVENING MOBILE		
Name & Address of Doctor:	Doctor's Telephone Number:	
Does your child suffer from any medical conditions or allergies? YES/NO	If yes, please give details below:	
Is your child currently taking any medication? YES/NO	If yes, please give details below:	
Does your child require a special diet? YES/NO	If yes, please give details below.	

Is there anything else we should know about? For example, bed wetting, sleep walking etc. <p style="text-align: center;">YES/NO</p>	If yes, please specify
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If your child requires any form of medicine during this visit, including EpiPens or if your child suffers from asthma and may need to carry an inhaler with them, please give details opposite: All medicines should be clearly labelled with child's name, exact instructions and given to a member of staff at the beginning of the visit. In the case of inhalers please only give 1 to a member of staff which will be for emergency use only. The other is to be retained on the child at all times.	Inhaler If needed please ensure you provide <u>2</u> for this event.	EpiPen If needed please ensure you provide <u>2</u> for this event.
Does your child have a birthday during the sleepover? <p style="text-align: center;">YES/NO</p>	If yes, please give date:	
I consent to my son/daughter being given a mild painkiller (e.g paracetamol) if considered necessary by the party leader.	YES/NO	
Does your child have any physical problems which may prevent them joining in the activities? If yes, please specify.		

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Order for School Meals

Child's name.....Class.....

I will drop a packed lunch into school on Friday 29th June.

My child is already on school dinners

My child would like school dinners on Thursday 28th and Friday 29th June and I enclose £4

Signed.....



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Form for Parental Consent for a child to take part in an educational activity

I wish my son/daughter in class to be allowed to take part in the above mentioned school activity on the dates specified and having read the information sheet agree to them taking part in all or any of the activities described therein.

I have ensured that my child understands that it is important for their safety and for the safety of the group that any rules and instructions given by the staff in charge are obeyed.

I certify that so far as I am aware my son/daughter is medically fit* to undertake activities and there are no known health reasons why they should not do so. I authorise medical treatment to be provided should this become necessary during the course of the sleepover.

I understand that those supervising the sleepover are in loco parentis and must exercise a standard of care that would be expected of a reasonably prudent parent. The County Council will not be responsible for personal injury or any other damage or loss unless it is negligent.

*Please give details if your son/daughter suffers from any medical condition which, whilst not affecting their ability to undertake this sleepover, you consider the Party Leader should be aware.

Signature of Parent/Carer Date

PLEASE COMPLETE AND RETURN TO SCHOOL NO LATER THAN MONDAY 18TH JUNE