



Queen Eleanor's Church of England Junior School

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Year 3 Summer Sleepover (two nights) – Thursday 27th & Friday 28th June 2013

7th June 2013

Dear Parents,

We are pleased to be able to give you more details about the Year 3 Summer Sleepover on Thursday 27th & Friday 28th June 2013.

The children should arrive in school as normal on Thursday 27th June – in school uniform, but with everything they need to spend **TWO** nights away from home. Please find a kit list below to help you to decide what your child will need to bring for the sleepover. Please pack the bag/case with your child so that they are aware of what they have with them and can successfully repack this on their own. We suggest a contents list is attached to the inside of the bag/case to help them with this. As usual, we strongly recommend that anything included in your child's case has their name on it to enable us to help them with any lost belongings.

The children will receive a light supper on the Thursday and Friday evening, as well as breakfasts on Friday and Saturday morning. As this is a **TWO** night sleepover, we are asking for a voluntary contribution of £5.00 to cover the cost of the food and equipment needed for the two days. Please can you also provide any dietary information on the attached forms.

For the children who currently have school dinners, they will choose as normal, however, the third option will be a jacket potato and **not** a baguette or wrap. For those children who don't currently have school dinners, we would highly recommend that you purchase a school dinner for the two sleepover days in order for your child to be guaranteed a hot meal. If you would prefer them to have a packed lunch, you must make sure that your child brings this in normally on Thursday and that a subsequent packed lunch is delivered to the office before 9.30am on Friday. Please note that this means your child may not have a hot meal on that day. Please remember that the school operates a 'No Nut' policy and we would ask parents to check their child's packed lunch carefully. Please indicate your preference on the reply slip at the bottom of the parental consent form.

Please can you ensure that both of the attached forms are completed and returned to school no later than Friday 21st June.

We would very much like every child to participate in this activity as it was hugely popular in the autumn. If, however, you or your child have any concerns, please speak to your child's class teacher.

Kit List:

- Change of clothes and shoes for Thursday and Friday evening, as well as Saturday morning.
- Swimming kit
- A sleeping bag and pillow (with a roll mat if possible)
- A pair of pyjamas (and slippers if you wish)
- Toothbrush and toothpaste
- Wash bag and towel
- A torch
- A teddy
- A reading book
- Contents list

Many thanks,

Year 3 Teachers
L. Hines and A. Clement-Smith

YEAR 3 SUMMER SLEEPOVER – MEDICAL/EMERGENCY INFORMATION

Thursday 27th & Friday 28th June 2013

Please would you kindly complete this form and the parental consent form as soon as possible and return them to school no later than **Friday 21st June**, so that we may compile the information we need prior to the sleepover. If you need more space for your answers, please continue on the back page or on a separate sheet of paper.

Child's Full Name:	Class:	Home Telephone Number:
Date of Birth:	Place of Birth:	
Home address:		
Name & Address of Parent/Guardian and where can be contacted in an emergency during the sleepover:		
Emergency Contact Telephone Numbers: DAY EVENING MOBILE		
Name & Address of Doctor:	Doctor's Telephone Number:	
Does your child suffer from any medical conditions or allergies? YES/NO	If yes, please give details below:	
Is your child currently taking any medication? YES/NO	If yes, please give details below:	
Does your child require a special diet? YES/NO	If yes, please give details below.	
Is there anything else we should know about? For example, bed wetting, sleep walking etc. YES/NO	If yes, please specify	

YEAR 3 SUMMER SLEEPOVER – MEDICAL/EMERGENCY INFORMATION (cont'd)

	Inhaler	Epi Pen
<p>If your child requires any form of medicine during this visit, including travel sickness pills, epi-pens or if your child suffers from asthma and may need to carry an inhaler with them, please give details opposite:</p> <p>All medicines should be clearly labelled with child's name, exact instructions and given to a member of staff at the beginning of the visit. In the case of inhalers please only give 1 to a member of staff which will be for emergency use only. The other is to be retained on the child at all times.</p>	<p>If needed please ensure you provide <u>2</u> for this activity.</p>	<p>If needed please ensure you provide <u>2</u> for this activity.</p>
<p>Does your child have a birthday during the sleepover? YES/NO</p>	<p>If yes, please give date:</p>	
<p>I consent to my son/daughter being given a mild painkiller (e.g paracetamol) if considered necessary by the party leader.</p>	<p>YES/NO</p>	
<p>Does your child have any physical problems which may prevent them joining in the activities? If yes, please specify.</p>		

PLEASE COMPLETE AND RETURN TO SCHOOL NO LATER THAN FRIDAY 21st JUNE 2013

YEAR 3 SUMMER SLEEPOVER (two nights) – PARENTAL CONSENT FORM

Thursday 27th & Friday 28th June 2013

I wish my son/daughter: in class: to be allowed to take part in the above mentioned school activity on the date specified and having read the information sheet agree to them taking part in all or any of the activities described therein.

I have ensured that my child understands that it is important for their safety and for the safety of the group that any rules and instructions given by the staff in charge are obeyed.

I certify that so far as I am aware my son/daughter is medically fit* to undertake activities and there are no known health reasons why they should not do so. I authorise medical treatment to be provided should this become necessary during the course of the sleepover.

I understand that those supervising the sleepover are in loco parentis and must exercise a standard of care that would be expected of a reasonably prudent parent. The County Council will not be responsible for personal injury or any other damage or loss unless it is negligent.

My child already has school dinners.

My child does not ordinarily have school dinners but I would like my child to have them on Thursday 27th & Friday 28th June. I enclose £4.00 cash or a cheque made payable to 'Surrey County Council' per child.

My child will be provided with a packed lunch on both days. I understand that its contents must be nut-free and that, on Friday, it should be delivered to the school office before 9.30a.m.

I enclose a voluntary contribution of £5.00 cash or a cheque made payable to 'Queen Eleanor's School' to cover the cost of food and equipment needed for the two days.

Emergency contact number for Thursday 27th & Friday 28th June:

*Please give details on the MEDICAL/EMERGENCY INFORMATION form provided if your son/daughter suffers from any medical condition which, whilst not affecting their ability to undertake this sleepover, you consider the Party Leader should be aware of.

Signature of Parent/Guardian: Date:

PLEASE COMPLETE AND RETURN TO SCHOOL NO LATER THAN FRIDAY 21st JUNE 2013