

Queen Eleanor's Church of England Junior School
 An Academy in the Good Shepherd Trust*
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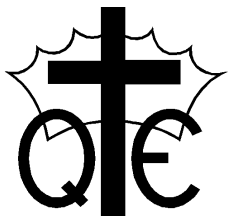
Headteacher: Jo Davies

**Jesus the Good Shepherd said, "I have come to give life – life in all its fullness."
 John 10:10**

Parent Forum Minutes

Thursday 22nd January 2026 9.30am

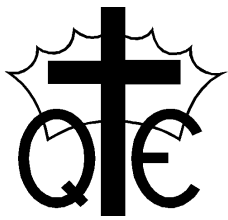
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| Location: | Queen Eleanor's C of E Junior School |
| Parent Forum Members: | Jo Davies (Headteacher) Indu Vaidya (Y5) Lisa Mackie (Y3) Jo Smalley (Y3 and Y5) Laura Price (Year 4 and 6) Lexi Robertson (Year 4) |
| Apologies: | Imogen Gaunt (Year 3) Louise Haines (Y4 and 5) |
| Others Attending: | Lauren Walton – Deputy Head teacher |
| Agenda: | <p>Actions from the Sports Parent Forum meeting – feedback and next steps</p> <ul style="list-style-type: none"> - Sport-specific communications to be created to provide an overview of the approach and key activities for PE/ sport at QE including inter house plans, lunchtime clubs and role of sports captains in helping facilitate participation plus, explain the criteria for getting "selected" for the teams (incl. good behaviour in PE lessons) Job descriptions for sports captains go out in September as part of the new selection process - create girls only spaces for sport - like on football pitch to encourage involvement This will be actioned when the field is back open as the weather improves - Ask parents for help with sport specialism and capacity eg girls football, cross country - Can a PE/ sports related QE email address be created for DBS parent volunteers to help organise matches? Email addresses can only be provided for members of staff - Add upcoming sports and sign ups to Friday reminder emails Hannah has been asked to add this - Share team lists with the consent to play so that lifts can be more easily organised amongst the group - Ensure boys and girls sports are listed (not just assume that it's boys football if it says football in any sporting comms Jo ensured this happened in the December newsletter - Create a new process / image base for sharing timely Instagram updates so that all sports are covered, and that don't contravene any parent permissions (Laura happy to help with this!) - Potentially look for a sponsor for new QE kit or / can sports premium cover this/ some? <p>LW fed back feedback from Mr Guest and Mr Clarke. Still some things to be actioned.</p> <p>Team photos – the office to inform people who take the children to fixtures who can be photographed to ensure photos can go on Instagram</p> |
| | <p>Parking and road safety outside of school – updates on the Living Streets Programme</p> <ul style="list-style-type: none"> - Some parents are repeatedly parking incredibly dangerously and some families have had some nasty feedback from parents - A parent drove along the pavement which is a huge risk for residents - JS suggested a staggered pick up time – difficult regarding clubs, St Nic's and Onslow pick ups - JD announced that Living Streets is a new initiative we have bought in to using sports premium - Assembly to explain to the children next week - Parent comms going out and assembly to introduce to children on Thursday - Children are encouraged to walk to school or park and stride - Children record how they get to school every day and can receive a badge each month |



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| | <ul style="list-style-type: none"> - JS – will there be push back from parents who live further away? - Suggestion from JD to park and stride. The children can also become an ambassador if they cannot walk to school - Eco team and Well-being ambassadors will run it <p>IV - Suggested visual parking instructions and offered to help arrange this JS – This could go in the welcome to year 3 pack LM – flyers under windscreen? JD explained we cannot encourage this as a school LP – Could we reinforce parking instructions within Living Streets? All felt this was a good idea.</p> |
| | <p>Year 4 and Year 6 Residential 2026-2027 – updates and next steps</p> <ul style="list-style-type: none"> - Year 6 – conversations around moving away from the IOW. Looked at Barton Hall in Devon. We want to go somewhere where we can do water sports. This was slightly cheaper but such a long journey. - KK (office) has been looking into a range of options, coach companies, times of year etc. - Preference at school is end of year - JD sent a poll out to parents with the different options – majority of parents voted for the July date although it was more expensive - IV – was there a good response rate? JD – yes majority have and lots have left comments explaining - PGL will go ahead in the Summer. There will be a meeting for parents to do a presentation about PGL and share photos etc. - IV – people who do not want to go, probably wouldn't have voted at all - JS – could we look at the people who do not want to go and contact them? JD – it is anonymous. Parent survey – JD said that we will remove the year group question so that it is more anonymous - JS – what are the reasons? JD – majority will be anxiety and concerns rather than financial - IV – What is the deadline? JD will invite families in in the next few weeks - JD – there is some extra funding but as a residential is optional, this is hard to get and there isn't much - LP – consider Surrey Lofts for sponsorship - LM – put together a first draft for sponsorship - LP – children who didn't go to Ironbridge are probably unlikely to go to PGL - JD explained a parent had requested whether a child could be collected after going for a day but this is not the purpose around a residential. - Could year 5 camp at school in the Summer term? IV – camping could be hard regarding kit. Could year 5 do a sleepover instead? Prep for PGL - Lack of sleepovers now due to safeguarding - IV – display of PGL? JS – some quotes would be good as well - LP – could ex children come and talk about it? <p>Year 4 residential</p> <ul style="list-style-type: none"> - Victoria Oliver (Year 4 lead) is visiting a new residential location as Sayers Croft can only offer September and this would be April time - This will then be communicated - IV – Winchester Science Museum could be an option for Year 5 to sleep at in preparation for PGL. JD is conscious to not have another residential <p>School trips</p> <ul style="list-style-type: none"> - LP mentioned that some parents have mentioned they have taken a day off and offered to come but then not been told either way. E.g. Natural History Museum – parents were mainly chosen from one class and not their children. KK to ensure parents are informed if they are not needed. - Action – When volunteers for trips are requested, comms needs to clarify parents may not be with their child. |
| | <p>School Fund – updates and solutions</p> <ul style="list-style-type: none"> - JD – school fund is very low and comms will go out end of Jan re donations - Suggestion to PSA that they contribute an amount for each year group for workshops |
| | <p>AOB:</p> <ul style="list-style-type: none"> - JD suggested that the PSA make a suggestion to the school fund to ensure each year group get a workshop |



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| | <ul style="list-style-type: none">- JS to speak to Chair of PSA- LR suggested parents can pay for Year 6 hoodies- LR – letter went out about Nigerian Letter but parents unaware of what this entails. School office to send a letter to clarify the schools' partnership- Feedback to teachers – please do use your library slot- Parent volunteers for library? LM to draft parent support letter |
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Next meeting: 19th March 2026 @ 09:00