Queen Eleanor's Church of England Junior School
An Academy in the Good Shepherd Trust*
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Head teacher: Mrs Jo Davies

RESPONSIBLE INTERNET USE

As part of our child's curriculum and development of ICT skills, Queen Eleanor's Junior School is providing supervised access to the internet. We believe that the use of the World Wide Web and email is worthwhile and is an essential skill for children as they grow up in the modern world. Please see the attached Rules for Responsible Internet Use, and sign and return the consent form if for your child to use internet at school.

Although there have been concerns about pupils having access to undesirable materials, we are taking positive steps to deal with this risk in school. Our school broadband provider operates a filtering system, which has been designed with schools specifically in mind. This high level of filtering may not be the case at home and we can provide references to information on safe internet access if you wish.

The school's email system has been designed specifically for use within an educational environment. This system allows us to restrict who children send to and receive emails from. Such as in year 3 the children can only email other children within our school. In other years the children may email other primary schools only and predesignated/restricted educational sites such as to an author. Children will not use their names but will use class addresses and a code which they will be able to identify return mail by.

Whilst every endeavor is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the school cannot be held responsible for the nature or content of materials accessed through the internet. The school will not be liable for any damages arising from your child's use of the Internet facilities.

Yours sincerely,

Mrs. Jo Davies
Headteacher

Rules for Responsible Internet Use

We use the school computers and Internet connection for learning.
These rules will help us to be fair to others and keep everyone safe.

• I will ask permission before entering any website, unless my teacher has already approved that site.
• On the network, I will use only my own login and password.
• I will not look at or delete other people's files.
• I will not use CDs and memory sticks without the permission of a teacher to prevent the spread of viruses.
• I will only email sites approved by my teacher. When using the class email address I will use my code rather than my name.
• The messages I send will be polite and sensible.
• I will not use internet chat.
• If I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
• I know that the school may check my computer files and may monitor the internet sites I visit.
• I understand that if I deliberately break these rules, I could be stopped from using the internet or computers.

The school may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of websites, the interception of email and the deletion of inappropriate materials in circumstances where it believes unauthorized use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes for storing text or imagery which is unauthorized or unlawful.

www.queen-eleanors.surrey.sch.uk