



Queen Eleanor's Church of England Junior School
*An Academy in the Good Shepherd Trust**
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Head teacher: Mrs Jo Davies

Monday 2nd November 2020

Dear Families,

Headteacher Update

I hope this letter finds you all well and you were able to enjoy some relaxation time over the October half term break. Following the Government's announcement on Saturday evening, as a school we have had to make some last minute changes to the plans we had in place for this half term. I wanted to take this opportunity to thank you all for your understanding and apologise for any inconvenience some of these changes may have caused. Unfortunately, we receive information/updates at the same time as the rest of the country and therefore we were unable to put in place any changes before Saturday evening. Thank you for your continued support.

Following advice from The Royal College of Obstetricians and Gynaecologists and Occupational Health, as I am now 29 weeks pregnant, I have been advised to work from home. Therefore, as of today, the majority of my time will be spent working from home with some planned and unplanned visits to the school to ensure the children and staff continue to feel supported by me as we move into another lockdown. I am very much looking forward to continuing to lead virtual assemblies with the whole school on a Friday afternoon. My working from home will involve planning for the year ahead and managing the transition of Headteacher responsibilities from myself to my maternity cover. Please continue to contact me as you would normally whilst recognising that Mrs Curtin, along with the Senior Leadership Team, are managing the day to day running of the school.

I would like to take this opportunity to congratulate Mrs Curtin on her secondment to Headteacher for the duration of my maternity leave. Mrs Curtin will take on the role from Monday 4th January 2021. She is very much looking forward to leading the school during my absence.

Kind regards,

Mrs Davies

Headteacher