



Queen Eleanor's Church of England Junior School
An Academy in the Good Shepherd Trust*
Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD
E-mail: office@queen-eleanors.surrey.sch.uk
Tel: 01483 561323



Head teacher: Mrs Jo Davies

Tuesday 5th January 2021

Dear Parents/Carers,

Critical Worker Children and 'Vulnerable' Children – Return to School

Thank you for completing the online survey indicating you child can attend school due to being a child of a critical worker or considered 'vulnerable'.

Please consider this letter confirmation that your child can return to school as of **Wednesday 6th January 2021**.

Please see below information regarding your child returning to school.

What class will my child be in?

Children will be in a class of no more than 30 pupils and 2 members of staff (1 Teacher and 1 Learning Support Assistant). The class will be made up from pupils within the same year group. There will be a class for year 3, 4, 5 and 6.

Each class group will have their own classroom, which may not be their current classroom. Following guidance, each class will have no contact with other children/adults from different classes. There will be no option to change classes as the year groups are being kept together.

The teaching and support staff in school will be on a rota basis. Therefore the children in school will not always be taught or supported by their current class teacher. We will endeavour to ensure that staff remain in the year group they currently teach or support.

What learning will my child be doing?

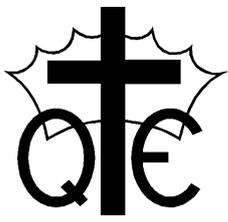
The children in school will complete the same learning as children who are learning remotely, including a Maths, English and Topic lessons. There will be an hour of PE (Monday, Tuesday, Wednesday and Thursday) for all classes. We will endeavour to do as much outside learning as possible.

How will Social Distancing guidance be followed in school?

Government guidance states that schools, where possible, should try to keep children 2 metres away from each other. We are aware that children cannot be expected to, or consistently understand the need to remain 2 metres away from other children and staff. However, staff will continue to socially distance from each other and encourage the children to do the same. The layout in classrooms will remain the same and children will sit in lines and distances from each other where possible.

When will school be open?

We have made the decision to open Monday to Friday for children who are eligible to attend.



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What will the school hours be?

School will be open at the following times:

Year 3 and 5 – 8.45am-3.15pm

Year 4 and 6 – 9.00am – 3.30pm

The timings for school remain the same as before the school closure. Please do not arrive to school early as we are trying to reduce contact between classes as much as possible and your child will not be admitted into school until the time stated above. If your child is attending with a sibling who is in a different year group they can arrive and be collected at the same time as per our current school arrangements.

The school is unable to offer access to breakfast or after school clubs during this model of partial opening. The school is not able to offer any care after 3.15pm/3.30pm.

Please refer to the table below for drop off and collection times for the different groups. 2m distancing between adults must be maintained and we ask that parents/carers do not gather at the school gates when arriving or departing. We ask only **one** adult accompany their child/children to school. Children are able to walk home by themselves if this is their current arrangement and the school office are aware they can walk home alone.

| Group | Classroom | Drop Off | Collect |
|--------------|------------------|-----------------------|-----------------------|
| Year 3 | 3E | 8.45am – 3 and 4 Gate | 3.15pm – 3 and 4 Gate |
| Year 4 | 4V | 9.00am – 3 and 4 Gate | 3.30pm – 3 and 4 Gate |
| Year 5 | 5P | 8.45am – 5 and 6 Gate | 3.15pm – 5 and 6 Gate |
| Year 6 | 6R | 8.45am – 5 and 6 Gate | 3.30pm – 5 and 6 Gate |

The class teacher supervising each class will bring the class to the gate at collection time. This includes years 3 and 4. We ask that parents do not enter the playground at this time.

Families must continue to observe the current social distancing guidance out of school and therefore must not be mixing with other households. We ask that you do not visit the school office and instead contact us via email or telephone – we will then get back to you as soon as possible.

How will the school be trying to prevent the spread of COVID-19?

The school will continue to action all aspects of the school COVID proactive measures risk assessment within school for the children who are attending.

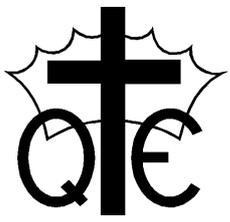
What if my child, someone in the household or staff member develops COVID-19 symptoms?

If a child or staff member develops symptoms compatible with Covid-19, they will be sent home and be advised to get tested for COVID-19. Test can be arranged via the NHS website - <https://www.gov.uk/get-coronavirus-test>

Their fellow household members should self-isolate until the results of that test are received. If a child or staff member tests positive for coronavirus, the rest of their 'class' within school will be sent home and advised to self-isolate for 10 days. The other household members of that 'class' do not need to self-isolate unless the child subsequently develops symptoms.

Please ensure if your child is attending school and tests positive for COVID-19, your family must self isolate and you must inform the school immediately.

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During this time, data protection including confidentiality arrangements continue to be followed at all times. We will not be sharing the names of any staff or children with either confirmed or suspected cases or coronavirus. We kindly ask that any confirmed or suspected cases you are aware of are not discussed on social media or WhatsApp.

Should my child wear their school uniform to school?

We ask that the children wear their own clothes to school and these must be 'new on' each day. Your child should either wear clothes/shoes that are suitable to complete PE activities in. As the weather is colder we ask that you send your child in with a warm coat and layers to keep them warm. We will still need to have windows open in the classrooms to ensure they are adequately ventilated.

What will the lunch arrangements be?

Breaktime and lunchtime must be taken in their classes and will be staggered so that the children do not mix in larger groups. Children can bring either a packed lunch or order a school dinner (please pay for school dinners in the normal way via ParentPay). Each class will have their packed lunch or school dinner in their classroom before going outside.

Does my child need to bring stationery with them?

To help us stop the spread of any viruses or germs, please can **ALL** children bring their own stationery (e.g. pencils, pens, glue stick, coloured pencils/pens) into school in a small pencil case. This pencil case will remain in school. Your child may bring a reading book in from home but please remind them that they are not to swap books with other children. They will be unable to borrow books from the school library.

Can my child bring a snack to school?

The children are still encouraged to bring a snack to school for the morning break. Please can I remind you that snacks should be healthy and must not contain nuts. The children will be reminded that they are not allowed to share food. Children must bring in a named water bottle and take it home every day for washing (the water fountains will be out of use during this time).

Thank you once again, to all of you, for your continued support.

Kind regards,

Mrs Curtin