



Queen Eleanor's Church of England Junior School
*An Academy in the Good Shepherd Trust**
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Head of School: Jo Davies
Executive Head Teacher: Louise Johnson

Dear Parents/Carers

8th October 2018

Refund for Fort Purbrook

Further to our letter regarding the cancellation of the Year 5 residential trip to Fort Purbrook, we have now processed the £50.00 deposit refunds.

If you paid the deposit towards the trip via ParentPay, the £50.00 refund will be credited to the debit/credit card you used to make the payment. If you paid by cheque you will receive a cheque refund sent home via your child – please ensure you check your child's school bag this afternoon. If you paid by cash, you will receive a cash refund but we ask that you come to the school office to sign for it.

Kind Regards,

The School Office

www.queen-eleanors.surrey.sch.uk