

Queen Eleanor's Church of England Junior School
An Academy in the Good Shepherd Trust*
Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD
Tel: 01483 561323



E-mail: office@queen-eleanors.surrey.sch.uk
Head of School: Jo Davies
Executive Head Teacher: Louise Johnson

13th February 2020

Year 3 Sleepover – Friday 6th March 2020

Dear Parents/Carers,

We are very pleased and excited to be able to give you details of the planned sleepover for our Year 3 children. It will take place in school and should be a wonderful opportunity for them to enjoy their new friendships and spend some quality time socialising with each other.

Our plan is for the children to arrive in school on Friday 6th March as normal – in their pyjamas (as it is our book week pyjama day in school that day) and their normal bags but with everything, they need to spend the night here. A kit list is outlined below. Please pack the bag/case with your child so that they are aware of what they have with them and can successfully repack this on their own. We suggest a contents list is attached to the inside of the bag/case to help them.

We strongly recommend that anything included in your child's case have their name on it to enable us to help them with any lost belongings.

During Friday afternoon and evening we will embark on a series of teambuilding games and activities, as a whole year group, based in school. You will be able to pick up your child at **8.00am on Saturday morning**.

We will feed the children a simple hot meal on Friday evening and breakfast on Saturday morning. Please provide any dietary information on the form attached. If you or your child have any concerns please do speak to their class teacher so we can help to reassure you.

We are asking for **£5.00** to cover the cost of the meals. As usual, we ask that this be settled on Parent Pay. If you would prefer not to pay £5.00 we ask that you supply your child with a packed dinner and indicate on the attached form school office as soon as possible.

School lunch will proceed as normal on Friday afternoon, therefore if your child normally brings a packed lunch please ensure they bring it with them.

Please ensure that the form attached is completed and returned to school no later than **Monday 24th February 2020**.

If your child would like to attend the after school activities and evening meal **ONLY**, then please indicate this on the reply slip. Pick up for these children will be at 6.30pm from the main office. These children will need to bring a change of clothes for the after school activities.

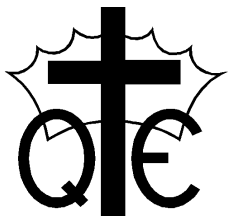
Kit List:

- Change of clothes and trainers (as they will be doing outside activities after school)
- A sleeping bag and pillow (and possibly a roll mat for comfort – **NO INFLATABLE MATS PLEASE**)
- Toothbrush and toothpaste
- A torch
- A teddy
- Contents list
- A reading book
- Clean underwear

Yours sincerely

Year 3 Teachers Mrs Ellery, Mrs Kearns and Miss Sinclair

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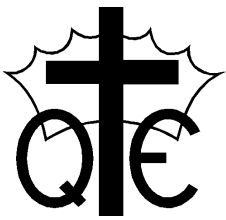
YEAR 3 SLEEPOVER – MEDICAL/EMERGENCY INFORMATION

Friday 6th March 2020

Please would you kindly complete this form and the parental consent form as soon as possible and return them to school no later than **Monday 24th February**, so that we may compile the information we need prior to the sleepover. If you need more space for your answers, please continue on the back page or on a separate sheet of paper.

Child's Full Name:	Class:	Home Telephone Number:
Date of Birth:		
Home address:		
Name & Address of Parent/Guardian and where can be contacted in an emergency during the visit:		
Emergency Contact Telephone Numbers: DAY EVENING MOBILE		
Name & Address of Doctor:	Doctor's Telephone Number:	
Does your child suffer from any medical conditions or allergies? YES/NO	If yes, please give details below:	
Is your child currently taking any medication? YES/NO	If yes, please give details below:	
Does your child require a special diet? YES/NO	If yes, please give details below.	

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<u>YEAR 3 SLEEPOVER – MEDICAL/EMERGENCY INFORMATION (cont'd)</u>		
I would like for my child to be provided with a dinner and have paid £5.00 on Parent Pay <input type="checkbox"/>		
I will provide my child with a packed dinner for the evening <input type="checkbox"/>		
Is there anything else we should know about? For example, bed-wetting, sleep walking etc. <p style="text-align: center;">YES/NO</p>	If yes, please specify	
	Inhaler	Epi Pen
If your child requires any form of medicine during this visit, including travel sickness pills, epi-pens or if your child suffers from asthma and may need to carry an inhaler with them, please give details opposite: All medicines should be clearly labelled with child's name, exact instructions and given to a member of staff at the beginning of the visit. In the case of inhalers, please only give 1 to a member of staff, which will be for emergency use only. The other is to be retained on the child at all times.	If needed please ensure you provide <u>2</u> for this activity.	If needed please ensure you provide <u>2</u> for this activity.
Does your child have a birthday during the sleepover? <p style="text-align: center;">YES/NO</p>	If yes, please give date:	
I consent to my son/daughter being given a mild painkiller (e.g., paracetamol) if considered necessary by the party leader.	YES/NO	
Does your child have any physical problems which may prevent them joining in the activities? If yes, please specify.		

PLEASE COMPLETE AND RETURN TO SCHOOL NO LATER THAN MONDAY 24TH FEBRUARY 2020

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 The Education Centre, The Cathedral, Guildford, Surrey GU2 7UP