



Queen Eleanor's Church of England Junior School
An Academy in the Good Shepherd Trust*
Queen Eleanor's Road, Onslow Village, Guildford, GU2 7SD
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Head of School: Jo Davies
Executive Head Teacher: Louise Johnson

Dear Parents/Carers,

14th January 2020

YEAR 3 TRIP TO WISLEY

As part of our science topic, Year 3 will be visiting Wisley Gardens on **Tuesday 11th February 2020**. The visit will include practical activities.

Your child should wear school uniform with sensible strong shoes and have a warm coat, hat and gloves, as much of the day will be spent outdoors taking part in various activities.

Your child will also need a packed lunch and snack. Please remember we are a nut free school. In addition to this, we suggest they bring a water bottle. If your child has free school meals, they can have a packed lunch supplied by the school kitchen. If you would like to take up this option, please indicate on Parent Pay.

We shall be travelling by coach, leaving after registration and returning in time for the end of the school day.

We would ask for a payment of £10.00, which is a voluntary contribution to cover the cost of the coach and activities.

We ask that this payment be made on Parent Pay. If you have no alternative but to pay by cash, please inform the office and you will be supplied with a Pay Point Barcode, which can be taken to your nearest Pay Point location. The closest to the school is at the One Stop on Old Palace Road. The school can no longer accept cash or cheque payments.

Should you require this option, you will also be asked to complete a paper consent form for the trip, which will be supplied by the office.

It is essential that we have consents for all children in order for them to take part in the trip and this is an automatic step as part of the Parent Pay payment process.

In order to facilitate the organisation of the trip, we ask that all payments/consents be made by no later than **Friday 31st January**.

Please note that if we do not receive sufficient voluntary contributions, the trip will not go ahead.

If you would like to volunteer to join us on the trip and have a DBS clearance through QE, please indicate this on Parent Pay.

Many thanks,

Mrs Kearns. Miss Sinclair and Mrs Ellery

www.queen-eleanors.surrey.sch.uk