



Queen Eleanor's Church of England Junior School
*An Academy in the Good Shepherd Trust**
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Head of School: Jo Davies
Executive Head Teacher: Louise Johnson

Thursday 3rd October 2019

Dear Families,

This is a letter, which I hoped I would never need to write and it is with great sadness that I am having to contact you today. I am sure many of you are aware that Mrs Meg Clark has been extremely ill and has not been in school this half term. I have to inform you that early this morning Mrs Clark sadly passed away peacefully and our thoughts and prayers are with her family at this very difficult time.

Mrs Clark has been a huge part of our Queen Eleanor's family and will be greatly missed by both staff and children. We are sharing this information with you so that you can tell your child/ren in order to comfort and reassure them. Our priority now is to take care of Mrs Clark's youngest daughter, who attends the school. We would ask you to remind your children of the need to be sensitive and not to mention anything to her unless she confides in them.

The family have asked that if anyone feels moved to get in touch then please can you do this (cards/messages) via the school, no flowers and respect their privacy at this time. We will be opening a book of memorial in school for any children/families who wish to leave a message.

Death can be difficult for us to understand, especially when it is sudden. We may feel a variety of emotions: shock, sadness, or confusion. What is most important is that we care for and support each other.

If your family has experienced a death or similar loss recently, the death of Mrs Clark may bring up feelings about that death. While this may be a normal experience, we want to provide assistance if needed. We will be offering support with resources that we have accessed through the Diocese and local authority. Please let your child's teacher or myself know if there is any additional information the school should be aware of so we can provide the support your child needs.

This difficult time can be stressful and confusing. A sudden death may be disturbing to you as well as to your child. It is for this reason that we especially want you to know of our care and support.

Kind regards,

Mrs Davies
Head of School